

## Laguna Fire Protection Program

### 2014 BIA Annual Governmental Performance and Results Report

#### **Program description**

The Laguna Fire Protection Program Provides fire protection and rescue services such as fire suppression, high angle rescue, automobile extrication, hazardous materials response, advanced emergency medical care, inter-facility transports. All services are provided to the Pueblo of Laguna and surrounding areas including non-tribal communities and federal and state properties. The program operates 24 hours a day and 365 days per year. Personnel are divided into three rotating shifts, each shift works 48 hours shifts followed by four days off. The staff is full-time, paid professional career firefighters, and four volunteers.

#### **Laguna Fire Protection Program – Station 1**

5 Blue Star Loop

Casa Blanca, NM 87007

Phone: 505.552.1102 Fax: 505.552.6577

#### **Laguna Fire Protection Program – Station 2**

39 Rodeo Drive

Laguna, NM 87026

Phone: 505.552.1950

#### **Laguna Fire Protection Program – Station 3**

96 La Joya Loop

Cebolleta, NM 87055

Phone: 505.552.6175

#### **Laguna Fire Protection Program Station 2 Administration Offices**

39 Rodeo Drive

POB 194

Laguna, NM 87026

Chief Phone: 505.552.1951

Captain Phone: 505.552.1952

Fax: 505.552.1955

**Program Staff**

Fire/EMS Chief	1
Captain	1
Administrative Lieutenant	1
Operational Lieutenants	3
Field Personnel	22
Volunteers	4
Laguna Tribal Members	14
Other Tribal Members	2

**EMS/Fire Reporting/Billing Service**

All patient care reports are entered into the New Mexico Emergency Medical Services Tracking and Reporting System (NMEMSTARS) as required by the New Mexico Public Regulations Commission (NMPRC).

All Fire reports are entered into the National Fire Incident Reporting System (NFIRS) as required by New Mexico Public Regulations Commission (NMPRC).

Medical Practice Solutions located in Albuquerque can access all patient care reports in the NMEMSTARS data base to determine billing status. All patients that are Laguna Tribal members are verified through the Laguna Tribal Administration Enrollment Office and should not receive a bill for Laguna Fire Protection EMS services. All patients, regardless if Laguna Tribal member, who obtain insurance will have their insurance billed.

**Annual Budget and Finance Description**

<b>FUNDING SOURCE</b>	<b>ANNUAL OPERATING BUDGET AMOUNT</b>
Pueblo of Laguna	\$1,042,507
Pueblo of Laguna Enterprise Fund	\$519,040
BIA Public Law 93-638 Fire Protection	\$19,852
Indian Health Services EMS	\$47,218
NM State Fire Fund	\$173,922
NM State EMS Fund	\$13,078
Fire Protection Fund	\$39,200
State Indian Affairs Department	\$120,000

**Ambulances and Fire Apparatus**

2007 Chevy Braun Ambulance – Type III

2008 Ford E-450 Ambulance – Type III (Out of Service)

2008 Ford E-450 Ambulance – Type III

2002 Ford E-450 Ambulance – Type III

2004 Freightliner Ambulance – Type I (Out of Service)

2012 Ford Ambulance – Type I

2006 Ford E-450 – Type III

1999 Freightliner Pumper

2004 Ford Brush Truck

1992 Pierce Arrow Pumper

2008 Hazmat Vehicle

2010 Ford Brush Truck

2004 Mercedes Tender/Pumper

2010 Ford Escape Command Vehicle

2014 Chevy Tahoe Command Vehicle

#### **2014 Goals/Objectives, Status**

- Review, amend or implement Standard Operating Procedures.
- Capacity Building – 1. Improve communications within the program. Management and supervisors will meet on a monthly basis and as needed. Lieutenants will meet at the beginning of each shift or as needed. 2. Provide employees with appropriate reference and training material – establish a library. 3. Improve community involvement – sponsor and participate in events, host a public safety event. 4. Improve response times – conduct a feasibility study to determine the location of stations, staffing level, and area of coverage.
- Support Emergency Management/Public Safety Officer with training, NIMS compliance, and events. 1. Assure personnel are current with ICS classes. 2. Assure that all management and supervisory level personnel are current with advanced level ICS. 3. Improve in partnerships with surrounding jurisdictions. Review and meet the Cibola and Bernalillo County officials to renew existing agreement. 4. In coordination with Emergency Management, educate POL personnel on safety awareness and implement basic fire safety initiatives, provide training activities, fire extinguisher inspections, post evacuation maps in POL public buildings.

#### **2014 Accomplishments**

- Developed and implemented twenty-one (21) standard operating procedures, replacing antiquated procedures. Lieutenants are training employees on each procedure as they are implemented.
- Increased training focused on fire and ems for all personnel. Each crew conducts fire or ems training every shift. Manager and supervisor training have also increase this year for lieutenants, captain, and chief positions.
- Implemented the captain position to the staff to focus on the needs of the crew, maintain fleet, and training.
- Conducted quarterly meetings for the entire program. Conducted monthly meetings with supervisor and management staff. Briefings are conducted on a daily basis between lieutenant and crew. This has helped improve lack of communication within our program.



- Conducted a feasibility study with the focus on adequate level, or lack of staffing level and station locations.
- With the exception of new employees all personnel are compliant with the Incident Command Structure (ICS) classes that were offered in collaboration with the Emergency Preparedness and Safety Compliance Program. All supervisor staff is current with advanced level ICS.
- Attended all Cibola County Chiefs meetings, Central Regional Trauma action Committee (ReTrAC) meetings, ACL hospital meeting. These meeting are imperative to maintain good relations with surrounding agencies and are also a requirement to apply for state and county funding.
- ACL hospital, through Indian Health Services, hired a new Medical Director after the retirement of the former Medical Director.
- Received retro-revenue from ACL for past years of service.
- Compliance with DEA regulations as it pertains to controlled substance management.

### **2014 Challenges**

- The short notice from ACL in the first quarter of this year created problems with the staff being able to replenish narcotics.
- Hiring and retaining qualified individuals.
- Perceived an actual pay inadequacies with competing agencies resulting in loss of personnel and qualified applicants.
- Aging fleet. It was a struggle in 2014 to keep the fleet operating due to age and high mileage.

### **2014 Collaborations**

The Pueblo of Laguna Fire Protection Program collaborates with the following agencies:

- Tribal: Garage, Emergency Management, Laguna Rainbow Nursing Center, Laguna Senior Center, Health and Wellness, CHWD, Acoma Fire Department, To'hajiilee EMS, Law Enforcement, Family Services, ACL Hospital, Public Works.
- County: Cibola emergency management, fire department, administration, Bernalillo Fire Department, Valencia EMS, Cubero Fire and Rescue..
- State: Fire Marshall's office, PRC, Homeland Security, New Mexico State Police.
- Federal: Bureau of Indian Affairs, Indian Health Services.

### **2015 Future Plans/Goals/Objectives**

- Continue to develop and implement standard operating procedures for the fire protection program. Working with a consultant, we will continue to develop and implement standard operating procedures, replacing existing outdated procedures. SOP's will be amended as needed. Lieutenants will review all procedures with their respective crew and each member will sign that they have read and understand each procedure. With the implementation of new and revised procedures, supervisors will meet every quarter to review, amend, and implement new procedures as needed.
- Capacity Building. Improving communication between shifts with better accountability of activity during shift. Ensuring that information is communicated up the chain of command and back down as necessary by briefings at the beginning of every shift with supervisors and managers. Research for grants and funding applications to keep our personnel fully equipped to

provide fire suppression, and preservation of life and environment in a manner that is safe and efficient.

- Improve managerial and supervisory leadership skills. Managers and supervisors will seek and attend leadership training with a focus on fire and EMS. Improve on computer skills by taking computer classes in excel and word. Training our line personnel with leadership skills by allowing opportunity to work in the acting lieutenant positions and participate in leadership training.

Program Fire Statistics:

Combustible/flammable spills & leaks	7
Dispatched & canceled en-route	4
EMS Incident	31
Extrication	1
False alarm & false call, other	6
Fire mobile property	1
Fire, other	1
Flammable gas or liquid conditions, other	1
Good intent call	3
Medical assist	1
Vehicle fire	6
Natural vegetation, outside rubbish fire	23
Person in distress	1
Service call	1
Smoke, odor problem	5
Special outside fire	3
Special type of incident	16
Steam, other gas mistaken for smoke	4
Structure fire	1
Unintentional system/detector operation	11
Total	127